

CALL No.1/2026

**THE DEAN OF THE SCHOOL OF
ARCHITECTURE URBAN PLANNING CONSTRUCTION ENGINEERING**

GIVEN Presidential Decree No. 382 of 11/07/1980, headed "Restructuring of university teaching, related training level, as well as organisational and educational experimentation", as subsequently amended;

GIVEN Law No. 241 of 07/08/1990, headed "New rules in the field of administrative procedure and right of access to administrative documents", as subsequently amended;

GIVEN Law No. 341 of 19/11/1990, headed "Reform of university educational systems";

GIVEN Law No. 724 of 23/12/1994, headed "Public finance rationalisation measures", particularly Article 25 (Advisory positions), as subsequently amended;

GIVEN Law No. 230 of 04/11/2005, headed "New provisions concerning university professors and researchers and delegation of powers to Government for the reorganisation of recruitment of university professors ", as subsequently amended;

GIVEN Law No. 240 of 30/12/2010, headed "Rules on the organisation of universities, academic staff and recruitment, as well as delegation of powers to Government to incentivize the quality and efficiency of the university system", especially Article 23 "Contracts for teaching activities", as subsequently amended;

GIVEN Interministerial Decree No. 313 of 21/07/2011, headed "Economic remuneration due to holders of teaching activity contracts";

GIVEN Decree-Law No. 5 of 09/02/2012, headed "Urgent provisions in the field of simplification and development", converted, with amendments, into Law No. 35 of 04/04/2012;

GIVEN Legislative Decree No. 33 of 14 March 2013, headed "Reorganisation of regulations concerning the obligations of publicity, transparency and dissemination of information by public administrations";

GIVEN to the EU Regulation (General Data Protection Regulation) No. 679/2016 of 27.04.2016 of the European Parliament and of the Council "concerning the protection of individuals with regard to the processing of personal data, as well as the free movement of such data";

CITED the Statute of Politecnico di Milano currently in force;

CITED the General Regulations currently in force;

CITED the Regulations on the Administration, Finance and Accounting of Politecnico di Milano currently in force;

CITED the Regulation for the assignment of teaching, didactic support and didactic tutoring positions pursuant to Article 23 of Law 240/2010 of the Politecnico di Milano in force and subsequent amendments and additions;

CITED the Regulations on the contribution for participation both in reserved internal competitions and in public competitions called by Politecnico di Milano, issued through Rector's Decree No. 41 of 17/05/2005, as subsequently amended;

GIVEN the School Council resolution of 09/01/2026;

HAVING DETECTED the need to cover the School Board teaching positions listed in Attachment;

HAVING ASCERTAINED the existence of financial cover for purposes of assigning positions in return for a fee;

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HEREBY DECREES

Article 1- Activation

A comparative evaluation procedure is hereby announced with the aim of awarding the following teaching assignments for the 2025-2026 academic year, at the School of Architecture Urban Planning Construction Engineering, to cover the vacancies listed in attachment.

The number of enrolled students envisaged for activation of the single teaching position is resolved upon by the School and amounts to at least 10 students. In the event of failure to reach the said number, the position will be revoked.

Article 2 – Participation requirements

The following are eligible to apply:

- first-level professors, second-level professors, university researchers, with permanent contracts, those with fixed-term contract as per art. 24 of Law 240/2010, technical-administrative staff, Politecnico di Milano managers and teaching staff from other universities by means of a request for assignment;
- subjects in possession of adequate scientific and professional requirements, through application for a private law contract, for consideration.

In the event that the recipient is a technical or administrative employee or a manager of the Politecnico di Milano, the relevant compensation is paid as ancillary compensation (remuneration).

Participation in research activities carried out at the university facilities in which the successful candidates operate does not amount to incompatibility; for research fellows, the prior authorisation of the scientific coordinator is a compulsory requirement.

For the technical or administrative staff of the Politecnico di Milano, the preventive clearance of the Head of the structure is mandatory, in application of Law 190/2012 containing provisions for the prevention and repression of corruption and illegality in the public administration.

The Politecnico di Milano has the option to assign positions to employees from other public administrations, provided that the individual in question declares that they do not require prior authorization from their administration. Alternatively, if authorization is required, they must present such approval.

Access to the selection is available to both Italian and foreign citizens who hold a three-year degree or of the master's degree or equivalent qualifications, even if obtained abroad, or an adequate professional curriculum.

Non-EU citizens shall have to comply with the legislation in force in the field of residence permits.

The following may not participate in the selection:

- a) Individuals who have been convicted of an offence under the penal code, or who have pending appeal proceedings, even if not yet finalised;
- b) students enrolled in a research doctorate or specialization school (students who have completed their course of study by 31 August 2025 for first semester courses

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and annual courses and by 31 October 2025 for second semester courses can submit an application specifying their condition. Any assignment is subject to verification of completion of studies);

c) those who have a relationship of kinship or affinity within the 4th degree included with a member of the School Council that issued the call (the names of members of the School Council may be found on the website <http://www.auic.polimi.it> under the section headed "School"), with the Rector, the Director General or a member of the University Board of Directors (the list of members is available for perusal on the website www.polimi.it under the section headed "University").

Article 3 - Application for participation and deadline for submission

The application may exclusively be submitted through the online procedure activated on the website of Politecnico di Milano, failing which the candidate shall be excluded, in the section headed ONLINE SERVICES in the Competitions and selections Menu, under the item "Competition/selection for assignment of job/position". The candidate shall have to submit an application for any teaching position he/she intends competing for. In conformity with Article 4 of the Regulations relating to participation both in reserved internal competitions and in public competitions organized by Politecnico di Milano, issued through Rector's Decree No. 41/AG of 17/05/2005 as subsequently amended, the candidate who intends participating in this competition procedure is bound to pay a contribution as partial cover for the management costs, without any right to refund.

For each application submitted the contribution, set at € 15.00 (fifteen/00), shall have to be paid by the candidate within the deadline of the call through PagoPa following the instructions of the online application submission procedure.

The candidates who, at the time of submitting the application, happen to be university professors or researchers employed by Politecnico di Milano, are not bound to pay the contribution. The online procedure shall be available until **12h00 of 27/01/2026** the deadline of the call; incomplete applications – i.e. not inclusive of the obligatory data and the signed recapitulation – shall be deemed not to have been submitted.

Candidates are admitted to the selection with reserve. The Person in charge of the procedure may resolve at any time on exclusion from the selection by fax, registered mail with proof of receipt, telegram or certified electronic mail, on the following grounds:

- failure to sign the application for admission;
- lack of a CV;
- lack of a valid identity document;
- failure to pay the participation contribution referred to in this article;
- lack of fulfilment of the prerequisites set out in articles 2, 3 and 4 of the call;
- any other possible breach of the prescriptions of the call.

Article 4 – Filling out the applications and compulsory documents

To submit the application, the candidate shall have to exclusively use the online procedure, failing which he will be excluded, through the application headed "Competition/selection for assignment of job/position" accessible from SERVICES ONLINE on the website: <https://www.polimi.it/>

by one of the following methods:

- POLIMI with entry of credentials (person code and password);
- Identification through a unique digital identity SPID from "Enter with SPID";

- For new users who do not already have a person code, with registration to link "REGISTRATI"

The candidate shall have to insert all the compulsory data and attachments, in particular:

Section 1 "My data": personal details (inclusive of mail), certified electronic address, if any, title, declaration of willingness or unwillingness to compete free-of-charge; for research fellows, the request for prior authorisation of the Scientific Coordinator; for the technical and administrative staff of the Politecnico di Milano the request for preventive clearance from the Head of the Structure;

Section 2 "Qualifications": inclusion of the academic qualification (self-certifications relating to the Study, scientific and professional qualifications attained – save in respect of non-European citizens who shall have to produce specific documentation¹⁾);

Section 3 "Attachments": inclusion of the CV on teaching, scientific and professional activity (as pdf file not exceeding 5MB) and the identity document (as pdf file not exceeding 2MB); if the candidate is the winner of the selection procedure, the CV inserted in the application shall be published on the University website and may be perused on the professor's public page, accessible from the section headed "Search for professors";

pursuant to the GDPR (General Data Protection Regulation) 2016/679 of 27/04/2016, the winner must authorize the Politecnico di Milano to publish their Curriculum Vitae on the University website, for institutional purposes and in compliance with the D. Lgs n. 33 of 14 March 2013 "Transparency Decree" as amended by Legislative Decree 97 of 2016.

The candidate may also enter data for social security treatment (as pdf file not exceeding 5MB; the application allows the download of a format to fill out, which the candidate might then upload) and the summary of the CV (as pdf file not exceeding 5MB; the application allows the download of a format to fill out, which the candidate might then upload);

Section 4 "Publications and other qualifications", in particular

- List of publications: inclusion of up to maximum 5 references to publications the candidate wishes to submit to the Board (insertion of Qualification and biographical citation and any URL or DOI)
- Other qualifications: optional inclusion of reference letters, registrations with Rolls/Bodies/Associations, certified participation in researches, projects and works, organisation of and participation in exhibitions, seminars, conferences (description of maximum 1000 character and upload of pdf file not exceeding 5MB, if any).

Section 5 "Payment": the contribution, set at € 15.00 (fifteen / 00), must be paid by the candidate within the deadline of the Call through PagoPA following the instructions of the online application submission procedure. Candidates who are teachers of the Milan Polytechnic at the time of submitting the application are not required to pay the contribution.

Section 6 "Summary and submission": generation of the application as a pdf file. The application must be signed by the candidate under penalty of exclusion from the competition procedure.

- If the candidate has authenticated via SPID (recommended solution), he will not have to sign the "Summary"
- If the candidate has a digital signature issued by authorized certifiers or provided by Politecnico di Milano, the candidate downloads the summary -> digitally signs (CAdES or PAdES) with a suitable tool -> and finally uploads the digitally signed document .

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- Only if the candidate does not have a SPID or a digital signature, the application must be printed, signed, scanned and the file must be uploaded in pdf format together with the scan of a valid identity document.

Only for internal professors of Politecnico di Milano, the documentation referred to under points 2), 3) and 4) is deemed produced for all intents and purposes upon submission of the application for participation in the selection, inasmuch as it represents information already in the University's possession. In the event of incomplete documentation, it will not be possible to proceed with the assignment of the position. **Internal Politecnico professors remain bound:**

- Within section "1. My data", to state whether they opt for a free-of-charge assignment;
- Within the section headed "Recap and send", to generate the pdf file and proceed to sign the application; if already in possession of a digital signature provided by Politecnico di Milano, the professor may sign the "recapitulation" digitally;
- if in possession of a digital signature issued by authorized certifiers, the teacher downloads the summary, digitally signs (CAdES or PAdES) with a suitable tool and finally uploads the digitally signed document.
- if he is not in possession of a digital signature provided by Politecnico di Milano, the professor shall have to print, sign, scan and upload the file in pdf format.

The prerequisites demanded by this call shall have to be met by the deadline scheduled for submitting applications.

As for the CV (point 3. Section headed "Attachments"), it shall have to be preferably filled out according to the following scheme: the candidate shall indicate possession of the cultural qualifications he declares to be the holder of, as well as the skills he possesses, provided their relevance to the teaching activity to be undertaken:

I	TEACHING EXPERIENCE CARRIED OUT IN THE LAST THREE YEARS FROM THE DATE OF PUBLICATION OF THE NOTICE AND REFERRED TO THE SSD OF THE COURSE NOTICED (EDUCATIONAL CONTINUITY IN THE SPECIFIC TEACHING MODULE; CONSISTENCY OF PREVIOUS TEACHING EXPERIENCES WITH THE EDUCATIONAL OBJECTIVES OF THE COURSE NOTICED)
II	SCIENTIFIC OR DESIGN QUALIFICATIONS (OBTAINED IN SUBJECTS RELEVANT TO THE COURSE CONTENT) – E.G. RESEARCH; PUBLISHED PROJECTS AND WORKS; PUBLICATIONS; ORGANIZATION OF AND PARTICIPATION IN EXHIBITIONS, SEMINARS, CONFERENCES, NATIONAL SCIENTIFIC QUALIFICATION OBTAINED IN THE COMPETITION MACRO-SECTOR CONSISTENT WITH THE TEACHING FOR WHICH THE APPLICATION IS REQUIRED.
III	POST-GRADUATE TRAINING AND PROFESSIONAL QUALIFICATIONS (PHD, PROFESSIONAL QUALIFICATION OR EQUIVALENT QUALIFICATIONS ABROAD, SPECIALIZATION SCHOOL, CERTIFIED FURTHER TRAINING OR REFRESHING COURSES, ETC.)
IV	OTHER TEACHING, RESEARCH AND PROFESSIONAL EXPERIENCES (SPECIFIC TECHNICAL AND LINGUISTIC SKILLS; TEACHING EXPERIENCE AND SCIENTIFIC QUALIFICATIONS ACHIEVED IN RELATED DISCIPLINARY SECTORS; PROFESSIONAL EXPERIENCE RELEVANT FOR TEACHING)

Article 5 – Selection board

The selection board consists of one or more boards appointed by the School of Architecture Urban Planning Construction Engineering and is made up of at least three full or associate professors, from outside the University as well.

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The appointment is arranged by decree of the Dean and is published in the Register of the Milan Polytechnic on the website Albo di Ateneo and on the School's website at: **calls 2026**

Article 6 – Qualifications and criteria for assessing candidates

In the event that a single application is submitted by a university professor in the same scientific-disciplinary sector as that indicated in the announcement, the School will proceed directly to decide on the assignment of the position after verifying the suitability to hold the position, without prejudice to the positive evaluation of the teaching carried out, where available. In the other instances, the School shall appoint one or more Selection Boards for the comparative appraisal of candidates (in terms of Paragraphs 1, Article 7 of the "Regulations on the assignment of teaching positions"). The Selection Board shall assess the relevance of the CV's of candidates to the scientific-disciplinary sector (SSD) and to any profile that might be indicated for each teaching position, wherever the same is indicated.

The Selection Board has at its disposal 150 points, distributed as follows:

I	PRIOR TEACHING EXPERIENCES	up to 35 points
III	SCIENTIFIC OR DESIGN QUALIFICATIONS	up to 45 points
IV	POST-GRADUATE TRAINING QUALIFICATIONS	up to 25 points
V	OTHER TEACHING, RESEARCH AND PROFESSIONAL EXPERIENCES	up to 45 points

The selection is deemed passed where the candidate attains an overall score of no less than 90 points.

In the event of equal scores, the teaching positions are assigned in accordance with the following preferences:

- a) to first and second level professors, university researchers with permanent and fixed-term contracts at the University in the same scientific – disciplinary field ;
- b) to tenured professors from other universities in the same scientific-disciplinary sector;
- c) to first and second level professors, university research with permanent and fixed-term contracts at the University in another scientific-disciplinary sector;
- d) to tenured professors from other universities in other scientific-disciplinary sectors;
- e) to the technical-administrative staff and managers of the Politecnico di Milano;
- f) to external candidates

In the absence of the above-mentioned preferential qualifications, preference shall be accorded to the younger candidate.

Candidates who in the last three years have already carried out teaching assignments at the Politecnico di Milano and who in the last two years have reported two consecutive negative evaluations, highlighting criticalities in the questionnaires for the evaluation of courses due to the presence of negative evaluations by students cannot obtain teaching eligibility.

Article 7 – Performance ranking

The Board draws up, pursuant to criteria and parameters set out in this call, a merit list for each of the teaching positions announced, taking into account the scores achieved in the evaluation of each candidate's qualifications.

In the event of withdrawal or termination of the relationship during the academic year, the position may be assigned to another eligible candidate, according to the order of ranking.

The Board's acts are approved by decree of the Dean of the School.

In the higher interest of teaching, the Board has established that the ownership of the teaching and supplementary modules will be assigned, in order to adequately support the required commitment and to place the winners in the most appropriate positions in relation to their scientific profile, according to the following criteria:

- assigning to the winner a maximum of two positions relating to the entire didactic framework of the School, taking into account the assignments of positions in previous calls, the positions confirmed again for the academic year of reference of the call and the articulation of the semesters and annual courses ;

in particular:

- never attributing two titles of laboratory and / or monographic course;

and therefore attributing, at most:

- a one laboratory or monographic course title and one supplementary module;

- two owners of supplementary modules.

Considering the conditions and reasons, in accordance with the general principles regarding the speed of administrative action, in the case of additional ownership, the ranking will be scrolled

In case of victory on parallel sections with the same timetable of the lessons, the Board will indicate only one assignment to ensure the correct conduct of the teaching.

The performance ranking shall only be valid for the academic year of reference for this section.

The decree approving the acts, as well as the performance ranking, shall be published on the Notice Board of Politecnico di Milano and on the Internet website at the address [Albo di Ateneo](#) and on the School's website at: [**calls 2026**](#)

for at least 30 days; from date of publication, the legal timeframes mentioned for any appeals shall begin to run.

Article 8 – Rights and duties – Incompatibility

Individuals holding teaching assignments or contracts have the same educational rights and duties as tenured university professors. Therefore, the candidate must undertake to carry out the teaching activities according to the timetables and programs provided by the School. The teaching commitment includes, in addition to the provision of all the teaching activities foreseen by the notice, also the conduct of the related learning assessments (ongoing tests, exam sessions, etc.) and the reception of students, in the forms established by the Schools. They may serve on degree committees and may be supervisors and/or co-supervisors of thesis in accordance with the University Regulations for degree and master's degree exams. They also participate in the Study Program Councils without the right to vote.

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The subjects holding assignments or teaching contracts are required to keep a register of teaching activities in which the activities carried out are recorded. At the end of the course, the register must be sent to the School, in the manner established by the University, as certification that the assignment has been carried out, also for the purposes of payment of the compensation where applicable.

Payment for teaching assignments, where applicable, will be made in full upon validation of the register;

The stipulation of contracts for teaching activities does not produce rights regarding access to university roles.

Holders of private law teaching contracts can boast the title of contract professor, limited to the duration of the service at the Politecnico di Milano.

The holders of private law contracts are entitled to start their business on the University premises provided that they have signed the contract.

Holders of private law assignments and teaching contracts are responsible for risk assessment, definition of prevention, training and information measures pursuant to Legislative Decree 81/2008 in accordance with the provisions of the "University Regulations for safety and the health of workers" and in particular by the provisions of the art. 6.

Without prejudice to the application of the provisions of law in force and applicable to private law contracts stipulated by the University, in cases of just cause, meaning a cause which does not allow the continuation of the relationship, even temporarily, the University may withdraw with effect immediately from the contract by order of the General Director/Rector.

The position of contract professor at the Polytechnic of Milan is incompatible with the status of student enrolled in a PhD or specialization school.

Article 9 – Timeframes and methods of concluding and renewal

Following the publication of the ranking, the Administration will send an email to the winners indicating the courses assigned, as provided for in article 7.

The winners will have to confirm acceptance by replying via email to the address: Presidente-auic@polimi.it

The holder of the teaching assignment will receive all the information for the consequent obligations and, in particular, to provide information on the activation of the digital signature. The contract must be signed with a digital signature issued by the manager identified by the Polytechnic of Milan.

Failure to accept will be considered a waiver and the Administration will proceed, where possible, to scroll the ranking.

If the candidate already has the digital signature issued by the manager identified by the Politecnico di Milano, he/she may proceed to sign the contract.

If the candidate does not have this signature he/she might proceed through the online services to request it, accessing the Administration - Request, activation and information on the remote signature service; it will be subsequently convened by the University offices to sign the remote digital signature contract.

The teaching contract and assignment are signed by the General Director or his delegate and last of one academic year. They can be renewed at the sole discretion of the School, subject to verification of the continuation of the teaching need and the positive evaluation of the activity carried out in the previous academic year, up to a maximum of 5 consecutive academic years as provided for in the art. 8 of the "Regulations for the assignment of teaching tasks, teaching support and teaching tutoring" of the Politecnico di Milano.

The compensation of the contract will be determined pursuant to the art. 8 of the Regulation for the assignment of teaching, teaching support and teaching tutoring tasks, on the basis of the commitment - conventional standard task, as determined in paragraph 6 of the art. 3 of the Regulations on the teaching commitment of University teaching staff.

In the event of contract renewal, the compensation may vary in correlation with the change in the parameters used.

Article 10 – Termination of the contract

In the event of serious breaches, the contract may be rescinded by decree of the Director General upon a motivated resolution from the School. The automatic termination of the contract may take place:

- 1) the unjustified failure or delayed in starting the activity;
- 2) the unjustified suspension of activity;
- 3) the impossibility of carrying out the task for reasons attributable to the person in charge;
- 4) the existence (even supervening) of incompatibilities provided for by the art. 13 of the Presidential Decree 382/80 and/or other legal provisions;
- 5) violations of the Code of Ethics and Conduct of the Politecnico di Milano;
- 6) the violation of the duties provided for in the "Regulations for the assignment of teaching tasks, teaching support, teaching tutoring" placed on the holder of the task;
- 7) serious failures to fulfill the obligations of the holder of the assignment deriving from the assignment and/or the contract;
- 8) the occurrence of the circumstances referred to in the art. 6, paragraph 3, letter. a) and b) of the "Regulations for the assignment of teaching tasks, teaching support and teaching tutoring".

Article 11 – Processing of personal data

Pursuant to EU Regulation no. 679/2016, candidates are informed that the processing of personal data supplied by them during the comparative assessment procedure or otherwise acquired for this purpose by the Politecnico di Milano is aimed solely at carrying out the comparative assessment activities for the assignment of teaching assignments and will be carried out by the persons in charge of the procedure, including by the examining commission, at the Politecnico di Milano, using also computerized procedures, in the ways and within the limits necessary to pursue the aforementioned purposes, even in the case of possible communication to third parties. The provision of such data is necessary to verify the requirements for participation and the possession of securities and their failure to indicate may preclude such verification. The data will be stored, in accordance with the provisions of current legislation, for a period of time not exceeding that necessary to achieve the purposes for which they are processed.

The candidates are recognized the rights referred to in the third chapter of EU Regulation no. 679/2016, in particular, the right of access to one's own personal data, to request correction, updating and cancellation, if incomplete, erroneous or collected in violation of the law, as well as to oppose their processing for legitimate reasons by addressing requests to the Responsible for the protection of personal data, contact point: privacy@polimi.it.

Article 12 – Person in charge of the procedure

Pursuant to the provisions of Article 5 of Law No. 241 of 7 August 1990, as subsequently amended and supplemented, the Responsible in charge of the procedure dealt with in this call is Mrs. Maddalena Valerio, e-mail: maddalena.valerio@polimi.it tel. +39 (02) 23992602.

Article 13 – Reference rules

For all matters not stipulated by this call, the University Regulations and the "Regulations on the assignment of teaching positions" of Politecnico di Milano available for perusal on the website shall apply.

Article 14 – Final provisions

This announcement and the related results are advertised on the website of the Polytechnic of Milan at the address: www.polimi.it - section "il Politecnico - Official University Noticeboard" and on the website of the School of Architecture, Urban Planning, Construction Engineering.

On the website of Politecnico di Milano at the addresses [Albo di Ateneo](#) and on the School's website at: [calls 2026](#)

For any information, please contact the Executive Board of the School of Architecture Urban Planning Construction Engineering of Politecnico di Milano, Monday to Friday from 09h00 to 12h00, and from 14h00 to 16h00, tel. +39 (02) 2399.2602 e-mail: info-bandì-auic@polimi.it;

Signed by: The Dean
Prof. Andrea Campioli

Digitally signed in terms of the legislation in force

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Bando n.1 SSD: ICAR/12 - ICAR/16 corrispondenza nuovi SSD: CEAR-08/C - CEAR-09/C

P o s t i	Livello Cds	P S P A	Classe	Insegnamento	Nome Laboratorio / Corso Integrato	C F U	Nome Scaglione	Ripartizione Alfabetica	A C	Sem.	Macro settore Concors.	Settore Concors.	SSD	S e d e	L i n g u a	Impegno-incarico standard convenzionale(*)	Compenso (**)	PROFILO
1	1 liv. PRA	ADH MNA	871461	064027 - PROGETTO DELL'IMMATERIALE PER L'ARTE E IL PATRIMONIO		4		A - ZZZZ	1 2 3	2	08/D	08/D1	ICAR/16	MN	IT	32	€ 1.459,50	
1	1 liv. PRA	MIA	858897	097368 - TECNOLOGIA DELL'ARCHITETTURA	LABORATORIO DI COSTRUZIONE DELL'ARCHITETTURA	8		A - ZZZZ	2	2	08/C	08/C1	ICAR/12	MI	IT	79	€ 3.704,40	

(*) il calcolo del compenso è determinato sulla base dell'impegno-incarico standard convenzionale così come definito dal comma 6 dell'art. 3 del Regolamento per l'impegno didattico dei professori e dei ricercatori, che prende in considerazione la tipologia di insegnamento, il numero di cfu e il numero studenti medi dei tre anni precedenti.

(**) Il compenso, al lordo di tutti gli oneri a carico dell'incaricato come da disposizioni di legge e, ove applicabili, al netto di IVA e contributi e/o rivalsa previdenziale.