



**POLITECNICO
MILANO 1863**

**SCHOOL OF ARCHITECTURE
URBAN PLANNING
CONSTRUCTION ENGINEERING**

Internship Service

ACTIVITIES COMPARABLE TO INTERNSHIP AND THEIR RECOGNITION

Given that internship is the training activity recommended by the School to deal with the world of work and interact with sector professionals, it is allowed, as alternative to compulsory internship, the recognition of a **qualified work experience**.

The experience must strictly follow these **characteristics**:

- A duration of at least 6 months
- A contract of employment, fixed-term or permanent contract, project contract.
- Already made available during the enrolment in a Study Programme for which it is required to replace the compulsory internship; it should be noted that the same work experience cannot replace the compulsory internship in two different degree programmes (ex Laurea and Laurea Magistrale).
- Be in a similar field of professional profile of the Study Programme.
- cannot be a working activity performed in the professional office of the student or in offices of relatives

In order to apply for recognition, it is necessary that the student sends to [Internship Service](#):

- 1) Copy of the agreed contract: the student must verify that on the contract are shown (or alternatively will provide them in attached) the following data: name and type of company, sector of activity, number of employees, location, name and email address of a business contact, period of activity, description of activities and tasks.
- 2) Final Report of **comparable activity** completed in all points; the specific form is available in the dedicated pages of websites of single locations.

The [Internship Service](#) will request the approval of the proposed activity to the SAT Manager; if obtained, the Service will send via e-mail to the student the document necessary for recognition of the related credits in the Study Plan.